## **BEFORE YOU SUBMIT YOUR PIECE**

## 1) Please make sure your wire is a minimum of 2 inches below the top of your work.

Present your work in the best light possible, make sure the hook we will be hanging your work from will be covered by setting the middle of your hanging wire no less than two inches below the top edge of your work.



## 2) Please completely fill out and attach your information card to the back of your work with a loop of tape attached to the back of the card.

Your work will be labeled with this card, attached to the wall by this loop of tape. Securing the card to your work in any other way will damage the card on removal.



## 3) Please sign your work in on the clipboard on this counter.

Please make sure you are signing it in to the right show, the show theme is at the top of the sign-in sheet. If the work is not signed in, it won't be hung.